



Karen S. Jennemann  
Chief Judge

United States Bankruptcy Court  
Middle District of Florida  
400 W. Washington Street  
Orlando, Florida 32801



Lee Ann Bennett  
Clerk

DATE: September 3, 2013

FROM: US Bankruptcy Court, Middle District of Florida

TO: All CM/ECF Users

SUBJECT: District-wide Procedure on Service of Chapter 13 Plans – Effective September 16, 2013.

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The Bankruptcy Court for the Middle District of Florida is adopting a uniform district-wide procedure regarding service of a Chapter 13 plan. Currently, who is required to serve the plan varies from division to division.

Beginning on Monday, September 16, 2013, all divisions of the Clerk's Office will serve the Chapter 13 plan if it is filed on the same day as the initial case filing. Service of any Chapter 13 plan filed after the initial filing date of the case will be the responsibility of the Debtor(s)' Attorney and a proof of service must be filed indicating service on all creditors and parties.